

The background features a stylized city skyline with various skyscrapers in shades of blue, purple, and pink. A bright yellow and orange gradient sky is visible behind the buildings. In the upper left, a small blue jet flies across the sky. In the lower right, a fountain with two figures in superhero costumes (one in blue and red, the other in purple and blue) is depicted. A large, stylized grey and white shape, resembling a wing or a stylized 'D', is positioned behind the text.

# 2025 DYNAMICS CON

[dynamicscon.com](https://dynamicscon.com)



# Mastering Transaction Corrections in Dynamics 365 Business Central: A Practical Guide



Cecile Dinh



# Cecile Dinh

## ERP Systems Architect

- 26 Years in Dynamics GP
- 3x Certified in Business Central
- 4x nominee GPUG ALL STAR
- 2023 Product Expert Award
- DUG Leader – Arizona
- DUG Advisory & Programming Committee
- Bachelor of Science in Accounting



## Survey:

Partners

Customers - GP

Customers - Other ERP



# General Ledger



# #1 Assign User with different Posting date ranges

## Scenario:

Contoso Electronics is closing their books for **April 2025**.

It's now **May 14th, 2025**. The Sales and Operations team should only post in May and forward to avoid backdating.

The Accounting team still needs access to post into April to finish month-end closing adjustments.



# #1 Assign User with different Posting date ranges

## Steps:

- 1) Go to the **General Ledger Setup** and change the company-wide setting to the new month.

General	
Allow Posting From .....	5/1/2025
Allow Posting To .....	5/31/2025

- 2) Go to **User Setup** to Allow Accounting to override the General Ledger Setup dates.

User ID ↑	Allow Posting From	Allow Posting To
CECILE	4/1/2025	5/31/2025

## Rule of thumb for Dates:

- Fill in both fields **User setup**, not leave one field blank
- The date of **Allow Posting From** in User Setup must equal or **earlier** than the corresponding field in General Ledger Setup
- The date of **Allow Posting To** in User Setup must be equal or **later** than the corresponding field in General Ledger Setup

## #2 Correcting a GL Journal Entry

### Scenario:

Contoso Ltd. posted a journal entry debiting *Rent Expense* \$2,000, but it should have been Office Supplies.

### Steps:

1. Search General Ledger Entries.
2. Find the \$2,000 entry in Rent Expense.
3. Click Process > Reverse Transaction.
4. Post the reversal.
5. Create a General Journal:
  6. Debit Office Supplies \$2,000
  7. Credit Cash/Bank \$2,000
8. Post.



CRONUS USA, Inc. | Finance | Cash Management | Sales | Purchasing | Shopify | All Reports

Chart of Accounts: All | rent | + New | Delete | Edit List | Home | Account | Balance | Navigate

No.	Name	Net Change	Balance	Income/Balance	Account Category	Account Subcategory	Account Type	Totaling
16100	Prepaid Rent	-	-	Balance Sheet	Assets	Prepaid Expens...	Posting	
16300	Accrued Rental Income	-	-	Balance Sheet	Assets	Prepaid Expens...	Posting	
<b>60100</b>	<b>Rental Facilities</b>	-	-	Income Statement	Expense	Expense	Begin-Total	
60110	Rent / Leases	2,000.00	2,000.00	Income Statement	Expense	Rent Expense	Posting	
60120	Electricity for Rental	-	-	Income Statement	Expense	Utilities Expense	Posting	
60130	Heating for Rental	-	-	Income Statement	Expense	Utilities Expense	Posting	
60140	Water and Sewerage for Rental	-	-	Income Statement	Expense	Utilities Expense	Posting	
60150	Cleaning and Waste for Rental	-	-	Income Statement	Expense	Utilities Expense	Posting	
60160	Repairs and Maintenance for Rental	-	-	Income Statement	Expense	Repairs and M...	Posting	
60170	Insurances, Rental	-	-	Income Statement	Expense	Expense	Posting	
60190	Other Rental Expenses	-	-	Income Statement	Expense	Expense	Posting	
<b>60199</b>	<b>Total, Rental Facilities</b>	2,000.00	2,000.00	Income Statement	Expense	Expense	End-Total	60100
62320	Rental vehicles	-	-	Income Statement	Expense	Expense	Posting	

## #3 Correction Dimensions on Posted Transactions

### Scenario:

A series of transactions was posted without department code (should be SALES).

### Steps:

1. Search General Ledger Entries
2. Select all posted transaction to be corrected (click more)
3. Click Correct Dimensions
4. Select Department Code SALES
5. Run Immediately (optional: scheduled)



18200 Business account, Operating, Domestic

General Ledger Entries | Edit List | Home | Review Entries | Actions | Related | Automate | Fewer options

Find entries... | Reverse Transaction... | Correct Dimensions | Entry

Posting Date	Document Type	Document No.	Department Code ↑	Customergro... Code	Gen. Posting Type	Gen. Bus. Posting Group	Gen. Prod. Posting Group	Description	G/L Account No.	Amount (\$)	Bal. Account Type
1/16/2025	Payment	BANK1						Transfer, January 2025	18400	-1,780.49	Bank A
1/16/2025	Payment	BANK1						Transfer, January 2025	18200	1,780.49	Bank A
1/16/2025	Payment	BANK2						Transfer of funds for Spring 2025	18400	-2,670.73	Bank A
1/16/2025	Payment	BANK2						Transfer of funds for Spring 2025	18200	2,670.73	Bank A
1/16/2025	Payment	DEPOSIT3						Deposit 3, 2025	18400	-3,560.98	Bank A
1/16/2025	Payment	DEPOSIT3						Deposit 3, 2025	18200	3,560.98	Bank A
1/16/2025	Payment	DEPOSIT4						Deposit 4, 2025	18400	-3,560.98	Bank A
→ 1/16/2025	Payment	DEPOSIT4						Deposit 4, 2025	18200	3,560.98	Bank A
1/1/2023		108001						Direct Cost 20000 on 01/01/23	14130	3,122.80	G/L Acc
1/1/2023		108001						Direct Cost 20000 on 01/01/23	14140	-3,122.80	G/L Acc
1/1/2023	Invoice	108001			Purchase	DOMESTIC	RETAIL	Invoice 107001	14140	3,122.80	G/L Acc
1/1/2023	Invoice	108001						Invoice 107001	23200	93.68	G/L Acc
1/1/2023	Invoice	108001						Invoice 107001	23200	31.23	G/L Acc
1/1/2023	Invoice	108001						Invoice 107001	23200	62.46	G/L Acc

# Sales & Receivables



## #4 Correcting a Posted Sales Invoice

### Scenario:

Contoso Ltd. posted a sales invoice to customer Adatum Corp. for 10 laptops at \$1,000 each (\$10,000 total), but it should have been 8 laptops (\$8,000).

### Steps:

1. Find the invoice for Adatum Corp. (e.g., Invoice No. PS-INV103215).
2. Click Correct > Correct.
3. BC creates a credit memo for -\$10,000 and a new draft invoice.
4. Edit the new invoice to show 8 laptops (\$8,000).
5. Post both the credit memo and the corrected invoice.



10000 - Adatum Corporation

✓ Saved

Customer Ledger Entries Edit List Home Entry More options

Show Document Apply Entries Find entries... Reverse Transaction... Create Reminder... Create Finance Charge Memo...

Posting Date	Document Date	Document Type	Document No.	Customer No.	Customer Name	Description	Original Amount	Department Code	Customergro... Code	Currenc
→ 6/4/2025	6/4/2025	Invoice	PS-INV103215	10000	Adatum Corporation	Invoice S-INV102229	10,200.00	SALES	SMALL	
3/15/2025	3/15/2025	Payment	PS-INV103199	10000	Adatum Corporation	S-INV102206	-1,811.54	SALES	SMALL	
2/25/2025	2/25/2025	Payment	PS-INV103201	10000	Adatum Corporation	S-INV102208	-2,726.11	SALES	SMALL	
2/23/2025	2/23/2025	Payment	PS-INV103200	10000	Adatum Corporation	S-INV102207	-1,486.97	SALES	SMALL	
2/21/2025	2/21/2025	Payment	PS-INV103202	10000	Adatum Corporation	S-INV102209	-266.70	SALES	SMALL	
2/19/2025	2/19/2025	Payment	PS-INV103203	10000	Adatum Corporation	S-INV102210	-3,067.00	SALES	SMALL	
2/17/2025	2/17/2025	Payment	PS-INV103204	10000	Adatum Corporation	S-INV102211	-247.83	SALES	SMALL	
1/28/2025	1/28/2025	Invoice	PS-INV103199	10000	Adatum Corporation	Invoice S-INV102206	1,811.54	SALES	SMALL	
1/19/2025	1/19/2025	Invoice	PS-INV103201	10000	Adatum Corporation	Invoice S-INV102208	2,726.11	SALES	SMALL	
1/18/2025	1/18/2025	Invoice	PS-INV103200	10000	Adatum Corporation	Invoice S-INV102207	1,486.97	SALES	SMALL	
1/17/2025	1/17/2025	Invoice	PS-INV103202	10000	Adatum Corporation	Invoice S-INV102209	266.70	SALES	SMALL	
1/16/2025	1/16/2025	Invoice	PS-INV103203	10000	Adatum Corporation	Invoice S-INV102210	3,067.00	SALES	SMALL	
1/15/2025	1/15/2025	Invoice	PS-INV103204	10000	Adatum Corporation	Invoice S-INV102211	247.83	SALES	SMALL	

# #5 Correcting a Customer Payment Application

## Scenario:

Contoso Ltd. applied a \$2,000 payment from School of Art to Invoice PS-INV103217, but it should have applied to Invoice PS-INV103218.

## Steps:

1. Go to Customer Ledger Entries.
2. Find the \$2,000 payment.
3. Click Process  > Unapply Entries.
4. Reopen the payment.
5. Click Process > Apply Entries.
6. Apply to Invoice PS-INV103218 >> **POST** application



30000 - School of Fine Art

Customer Ledger Entries

Edit List Home Entry Actions Automate Fewer options

Dimensions Set Dimension Filter... Applied Entries Reminder/Fin. Charge Entries Detailed Ledger Entries Customer

Posting Date	Document Date	Document Type	Customer No.	Customer Name	Description	Document No.	Original Amount	Department Code	Customergro... Code	Currenc
6/4/2025	6/4/2025	Payment	30000	School of Fine Art	School of Fine Art	G02001	-2,000.00	SALES	LARGE	
6/4/2025	6/4/2025	Invoice	30000	School of Fine Art	Invoice S-INV102232	PS-INV103218	2,882.25	SALES	LARGE	
6/4/2025	6/4/2025	Invoice	30000	School of Fine Art	Invoice S-INV102231	PS-INV103217	2,429.28	SALES	LARGE	
2/8/2025	2/8/2025	Payment	30000	School of Fine Art	S-INV102219	PS-INV103212	-2,751.83	SALES	LARGE	
2/3/2025	2/3/2025	Payment	30000	School of Fine Art	S-INV102218	PS-INV103211	-1,000.66	SALES	LARGE	
1/21/2025	1/21/2025	Invoice	30000	School of Fine Art	Invoice S-INV102219	PS-INV103212	2,751.83	SALES	LARGE	
1/16/2025	1/16/2025	Invoice	30000	School of Fine Art	Invoice S-INV102218	PS-INV103211	1,000.66	SALES	LARGE	
4/1/2024	4/1/2024	Invoice	30000	School of Fine Art	Invoice S-INV102198	PS-INV1031...	2,039.85	SALES	LARGE	
3/27/2024	3/27/2024	Invoice	30000	School of Fine Art	Invoice S-INV102196	PS-INV1031...	19,944.69	SALES	LARGE	
3/24/2024	3/24/2024	Payment	30000	School of Fine Art	Invoice S-INV102193	PS-INV103193	-704.92	SALES	LARGE	
3/24/2024	3/24/2024	Invoice	30000	School of Fine Art	Invoice S-INV102193	PS-INV103193	704.92	SALES	LARGE	
3/18/2024	3/18/2024	Payment	30000	School of Fine Art	Invoice S-INV102187	PS-INV103187	-412.59	SALES	LARGE	
3/18/2024	3/18/2024	Invoice	30000	School of Fine Art	Invoice S-INV102187	PS-INV103187	412.59	SALES	LARGE	

# #6 Manually Change Sales Order Tax Amount

## Scenario:

A sales order tax amount has **\$0.50 cents** difference caused by the timing when SO was created and updating the tax setup.

## Steps:

1. General Ledger Setup > Set Max. Tax Difference Allowed
2. Sales & Receivables Setup > Allow Tax Difference
3. Open the Sales Order S-ORD101001
4. Click Order > Statistics
5. Click No. of Tax Lines
6. Edit Tax Amount > Close
7. Post the Sales Order



No. ↑	Sell-to Customer No.	Sell-to Customer Name	External Document No.	Location Code	Assigned User ID	Document Date	Status	Compl... Shipped	Amount Shipped Not Invoiced (\$)	Amount Shipped Not Invoiced (\$) Incl. Tax
<a href="#">S-ORD101001</a>	: 10000	Adatum Corporation				2/1/2025	Open	No	0.00	0.00
<a href="#">S-ORD101002</a>	: 10000	Adatum Corporation				1/2/2025	Open	No	0.00	0.00
S-ORD101003	30000	School of Fine Art				4/19/2025	Open	No	0.00	0.00
S-ORD101004	40000	Alpine Ski House				5/10/2025	Open	No	0.00	0.00
S-ORD101005	10000	Adatum Corporation	Y-3	YELLOW			Open	No	0.00	0.00
S-ORD101006	10000	Adatum Corporation	Y-4	YELLOW			Open	No	0.00	0.00
S-ORD101007	10000	Adatum Corporation	Y-5	YELLOW			Open	No	0.00	0.00
S-ORD101008	10000	Adatum Corporation	W-1	WHITE			Open	No	0.00	0.00
S-ORD101009	10000	Adatum Corporation	SVC-1	MAIN			Open	No	0.00	0.00

# #7 Consolidated Credit Memo for Multiple Sales Invoices

## Scenario:

Contoso Ltd. Sold 5 orders to Recloud over the past month. Later, it was agreed to issue a single credit memo of \$8,000 covering all these invoices due to a bulk return or a rebate.

## Steps:

1. Go to Sales Credit Memo > New > Customer <Recloud>
2. Prepare > Get Posted Document Lines to Reverse
3. Select those 5 invoices > OK
4. Review and Post the credit memo.



- Customers
- Sales Quotes
- Sales Invoices
- Reminders
- Posted Sales Credit Memos
- Issued Reminders
- Items
- Sales Orders
- Sales Credit Memos
- Finance Charge Memos
- Posted Sales Return Receipts
- Issued Finance Charge Memos
- Item Charges
- Blanket Sales Orders
- Sales Return Orders
- Posted Sales Invoices
- Posted Sales Shipments

**Get started**

# Hi, meet Business Central!

*You're all set to try out our demo company, Cronus. Go explore on your own, or take a quick tour first.*

[Show demo tours](#)

Some features connect to other Microsoft services

**Activities**

Sales This Month	Overdue Sales Invoice Amount	Overdue Purch. Invoice Amount	Sales Invoices Predicted Overdue
\$13,059	\$70,024	\$19,122	0

# #8 Correcting a Customer Refund

## Scenario:

Contoso Ltd. refunded \$900 to Relecloud by mistake.

## Steps:

1. Go to Bank Account Ledger Entries.
2. Find the \$900 refund.
3. Reverse the transaction.
4. Contact Relecloud for repayment or adjust in their account.



This is a sandbox environment for test, demo, or development purposes only. Don't show this again.

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[Show demo tours](#)



Some features connect to other Microsoft services

#### Activities

Sales This Month	Overdue Sales Invoice Amount	Overdue Purch. Invoice Amount	Sales Invoices Predicted Overdue
\$13,059	\$70,024	\$19,122	0

# #9 Fixing a Credit Limit Warning Override

## Scenario:

A \$15,000 invoice was posted to Proseware Ltd. even though it exceeded their \$10,000 credit limit, and it should have been split across 2 deliveries.

## Note:

- ✓ The system warns you if a customer's credit limit is exceeded.
- ✗ But it does NOT block posting—even if you go over the limit.



# S-INV102243 · Proware Ltd.

Home Prepare Print/Send Request Approval Invoice Actions Related Automate Fewer options

Post Release

Lines Manage Line

Select items... New Line Delete Line

Type	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. Tax	Tax Area Code	Tax Group Code	Line Discount %
→ Item	:	15	PCS	1,000.00		NONTAXABLE	

**Total Invoice \$15,000**

Subtotal Excl. Tax (USD)	15,000.00	Total Excl. Tax (USD)	15,000.00
Inv. Discount Amount Exc...	0.00	Total Tax (USD)	0.00
Invoice Discount %	0	Total Incl. Tax (USD)	15,000.00

**Details** Attachments (0)

Outstanding Orders (\$)	0.00
Shipped Not Invoiced (\$)	0.00
Outstanding	0.00
<b>Payments</b>	
Payments (\$)	0.00
Refunds (\$)	0.00
Last Payment Rec...	-
Total (\$)	<b>0.00</b>
Credit Limit (\$)	10,000.00
Overdue Amount...	0.00
Total Sales (\$)	0.00
Invoiced Prepaym...	0.00

**Credit Limit \$10,000**



# #10 Reversing a Bank Deposit

## Scenario:

A bank deposit of \$3,200 from Recloud was posted twice.

Posting Date ↓	Document Type	Document No.	Bank Account No.	Description	Department Code	Customergro... Code	Amount
6/4/2025	Payment	G02005	CHECKING	Relecloud	SALES	MEDIUM	3,200.00
6/4/2025	Payment	G02004	CHECKING	Relecloud	SALES	MEDIUM	3,200.00

## Steps:

1. Go to Bank Account Ledger Entries.
2. Find one of the \$3,200 deposits.
3. Click Process > Reverse Transaction.
4. Post the reversal.



### Get started

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Activities

Sales This Month	Overdue Sales Invoice Amount	Overdue Purch. Invoice Amount	Sales Invoices Predicted Overdue
\$14,867	\$97,796	\$49,422	0

# Purchasing & Payables



# #11 Fixing a Vendor Invoice Posting

## Scenario:

A purchase invoice for Fabrikam, Inc. was posted for \$12,000 in the *Consulting Services* account. It should have been posted to *Software & Subscription*.

## Steps:

1. Search Posted Purchase Invoices.
2. Open the \$12,000 invoice.
3. Click Correct.
4. Post the credit memo.
5. A new invoice is ready for \$12,000 - use the Software Licenses account.
6. Use "B" on Invoice "#INV0012B" for reference. Post.



No.	Vendor Invoice No.	Vendor No.	Vendor	Currency Code	Amount	Amount Including Tax	Location Code	No. Printed	Due Date	Remaining Amount
108212	INV0012	10000	Fabrikam, Inc.		12,000.00	12,000.00		0	6/30/2025	12,000.00
108210	23DF43F	30000	Graphic Design Institute		240.00	240.00		0	4/30/2025	0.00
108209	124GH68	64000	Hydropower Powerplant		0.00	0.00		0	4/28/2025	0.00
108211	107209	10000	Fabrikam, Inc.		0.00	0.00		0	4/30/2025	0.00
108208	107208	30000	Graphic Design Institute		3,382.00	3,584.92		0	3/31/2024	3,584.92
108207	107207	30000	Graphic Design Institute		1,184.80	1,255.89		0	3/31/2024	1,255.89
108206	107206	40000	Wide World Importers		1,052.10	1,115.23		0	3/31/2024	1,115.23
108205	107205	40000	Wide World Importers		13,078.80	13,863.53		0	3/31/2024	13,863.53
108204	107204	30000	Graphic Design Institute		684.80	725.89		0	3/31/2024	725.89
108203	107203	20000	First Up Consultants		1,352.70	1,433.86		0	3/31/2024	1,433.86
108202	107202	50000	Nod Publishers		14,052.60	14,895.76		0	3/31/2024	14,895.76
108201	107201	10000	Fabrikam, Inc.		1,953.90	2,071.13		0	3/31/2024	2,071.13
108200	107200	50000	Nod Publishers		2,243.50	2,378.11		0	3/31/2024	2,378.11
108199	107199	20000	First Up Consultants		1,184.80	1,255.89		0	3/31/2024	1,255.89

# #12 Return to Vendor using Credit Memo

## Scenario:

Cronus bought 7 laptops to Vendor Fabrikam and realized only need 6. Need to return one laptop.

## Steps:

1. Create New Purchase Credit Memo
2. Enter Vendor Name > Prepare > Copy Documents > Posted Invoice > select the original purchase Invoice of 7 laptops
3. Change the quantity from 7 to 1
4. Enter the vendor Invoice#. Post



This is a sandbox environment for test, demo, or development purposes only. Don't show this again.

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[Show demo tours](#)



Some features connect to other Microsoft services

#### Activities

Sales This Month	Overdue Sales Invoice Amount	Overdue Purch. Invoice Amount	Sales Invoices Predicted Overdue
\$11,867	\$97,796	\$19,122	0

# #13 Update the No. Series

## Scenario:

You are working on Purchase Invoices and received an error message like this:



Vendor Name .....

Contact .....

Document Date .....

 Fabrikam, Inc.

You cannot assign new numbers from the number series P-INV.

[Open No. Series Lines](#)



# #13 Update the No. Series

**Steps:** Navigate to the No. Series page and select the series to edit.

Code ↑	Description	Starting No.	Ending No.	Last Date Used	Last No. Used
P-INV	Purchase Invoice	107001	107210	6/4/2025	-

Either Edit the Ending No. or leave the Ending No. BLANK

Starting Date ↑	Starting No. ↑	Ending No.	Last Date Used	Last No. Used	Warning No.	Increment-by No.
→	107001		6/4/2025	107210		1

# Inventory



## #14 User Mistakenly Posted an Increase Inventory at \$0.00 Cost

### Scenario:

The inventory quantity for **Item 1002** increased by 10 units. But the inventory value in the general ledger did not increase because the cost was \$0.00

Q No. ↑	Description	Type	Quantity on Hand	Substi... Exist	Assem... BOM	Base Unit of Measure	Cost is Adj...	Unit Cost	Unit Price
1002	HD Logitech	Inventory	10	No	No	PCS	<input checked="" type="checkbox"/>	0.00	0.00

### *Why This Is a Problem:*

- COGS (Cost of Goods Sold) will be understated when those items are sold
- Inventory valuation reports will show incorrect values
- It can distort profit margins and financial reporting

## #14 User Mistakenly Posted an Inventory Increase at \$0.00 Cost

### Solution:

Reverse and Re-Enter with Correct Cost

(Use only if original posting was a mistake and not yet used/sold)

Step 1: Post a negative adjustment of 10 units at \$0.00

Step 2: Post a positive adjustment of 10 units at correct cost



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Items: All | hd | + New | Delete | Home | Item | Prices & Discounts | Attributes

No.	Description	Type	Quantity on Hand	Substi... Exist	Assem... BOM	Base Unit of Measure	Cost is Adj...	Unit Cost	Unit Price	Vendor No.	Default Deferral Template
1002	HD Logitech	Inventory	10	No	No	PCS	<input checked="" type="checkbox"/>	0.00	0.00		

# #15 Reconcile Routine Tips

## Review Chart of Accounts

No.	Name	Net Change	Balance	Income/Balance	Account Category
10000	<b>Balance Sheet</b>	–	–	Balance Sheet	Assets
10001	<b>Assets</b>	–	–	Balance Sheet	Assets
11000	<b>Intangible Fixed Assets</b>	–	–	Balance Sheet	Assets
11100	Development Expenditure	350,000.00	350,000.00	Income Statement	Assets
11200	Tenancy, Site Leasehold and similar rights	–	–	Balance Sheet	Assets
11300	Goodwill	–	–	Balance Sheet	Assets



Pro Tip



# Use Filter

Chart of Accounts: Validate B/S

+ New Delete Edit List Home Account Balance Navigate Rep

Views	No.	Name	Net Change
All			
<b>Validate B/S</b>			
Show only posting accounts			
Hide blocked accounts			
<b>Filter list by:</b>			
Income/Balance			
Balance Sheet			
No.			
40000..9999			

Result should be blank



## □ Review Financial Reports:

- Run financial statements (Profit & Loss, Balance Sheet) to confirm accuracy.
- Verify that all subledgers match the general ledger.
  - Bank Accounts (ex.18200 & 18400)  
*Bank Accounts*
  - Aged Accounts Receivable (ex.15199)  
*Customers > ... Reports > Reports > Finance Reports > Aged AR*
  - Aged Accounts Payable (ex. 22100)  
*Vendors > Reports > General > Aged AP*



## □ Copy Company for backup

- Do this at the very end before closing the period

*Companies > highlight company > Copy*

**Pro Tip**  Create 2 fiscal years open  
*Accounting Periods > Create Year*



**Pro Tip**



# Best Practices

- Reconcile Checkbooks Daily (*Bank Accounts vs. COA*)
- Reconcile the subledger monthly
- Adjust Allow Posting date range monthly



# Thank You!



Cecile Dinh



The image features a stylized graphic design. At the top, a dark blue silhouette of a city skyline is set against a lighter blue background. Below this, a large, semi-circular lens or window is depicted, containing the text "2025 DYNAMICS CON" in a bold, yellow, sans-serif font with a black outline. The lens is positioned over a grey, curved surface that resembles a car's dashboard or a similar object. The overall aesthetic is clean and modern, with a focus on bold colors and geometric shapes.

**2025  
DYNAMICS  
CON**